

# **Uniform Titles NACO Training Day 4**

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March 17, 2005**

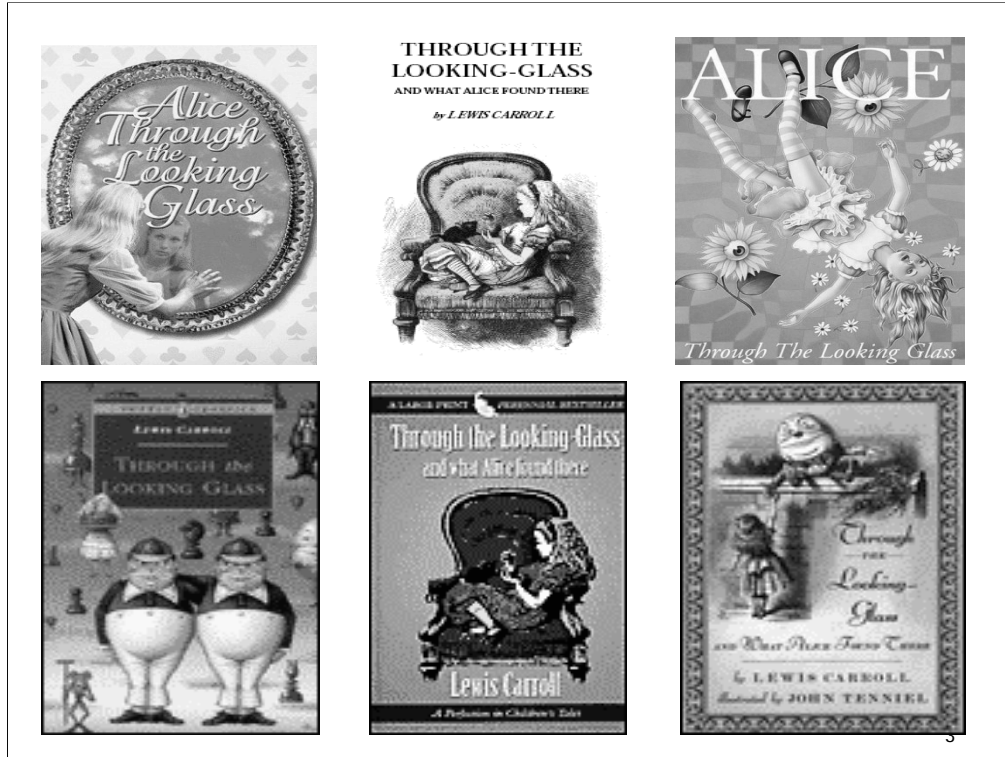
1

## Uniform Titles

- Uniform titles are used as a means of catalog management; therefore, uniform title policies are institution specific
- Uniform titles are a means of bringing together all catalog entries for a work

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## NACO Training for OCLC Libraries



## NACO Training for OCLC Libraries

| AACR2 25.1A   |   |
|---|---|
| Carroll, Lewis, 1832-1898.<br><b>[Through the looking-glass]</b><br>Lewis Carroll's Through the<br>looking-glass and what Alice<br>found there / illustrated ...<br>1 | Carroll, Lewis, 1832-1898.<br><b>[Through the looking-<br/>glass]</b><br>Alice through the looking<br>glass ... / by Lewis<br>Carroll; illustrated ...<br>2                     |
| Carroll, Lewis, 1832-1898.<br><b>[Through the looking-<br/>glass]</b><br>Alice through the looking-glass<br>/ Lewis Carroll; illustrations<br>by ...<br>3             | Carroll, Lewis, 1832-1898.<br><b>[Through the looking-<br/>glass]</b><br>Through the looking-glass<br>and what Alice found<br>there / Lewis Carroll;<br>illustrated by ...<br>4 |

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## Uniform Title NAR for the work

|     |   |  |   |
|-----|---|--|---|
| 010 |   |  | n 83196986 \$z n 83166527   |
| 040 |   |  | DLC \$b eng \$c DLC \$d DLC   |
| 100 | 1 |  | Carroll, Lewis, \$d 1832-1898. \$t Through the looking-glass  |
| 400 | 1 |  | Carroll, Lewis, \$d 1832-1898. \$t Lewis Carroll's Through the looking-glass and what Alice found there |
| 400 | 1 |  | Carroll, Lewis, \$d 1832-1898. \$t Through the looking-glass and what Alice found there                 |
| 400 | 1 |  | Carroll, Lewis, \$d 1832-1898. \$t Alice through the looking glass                                      |
| 670 |   |  | His Lewis Carroll's Through the looking-glass and what Alice found there, 1982.                         |
| 670 |   |  | New encyc. Brit. \$b (Through the looking-glass; Through the looking-glass and what Alice found there)  |
| 670 |   |  | His Alice through the looking glass, c1986.   |

## Uniform Titles/AACR2 Chapter 25

- AACR2 Chapter 25 is optional!
- The need for a uniform title may vary between library catalogs; each library may make its own policies regarding when a UT title should be established
- Contributed UT NARs must be in accord with national policies

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Each NACO library can set its own policy on which uniform titles, if any, it wishes to apply in its catalog. If a NACO library decides to contribute a name authority record for a uniform title, the NAR must be in accord with LC's policies on uniform titles.

Also, NACO libraries must report any BFM to LC when establishing a uniform title for a work that has records showing a different uniform title or no uniform title.

## Uniform Titles: Bib. Records vs. NARs

- Where are uniform titles found in the catalog?
- Is an authority record always created for a uniform title encountered in cataloging?
- Contrast with practice for personal name, corporate name, and geographic name authority records

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Each NACO library can set its own policy on which uniform titles, if any, it wishes to apply in its catalog. If a NACO library decides to contribute a name authority record for a uniform title, the NAR must be in accord with LC's policies on uniform titles.

Also, NACO libraries must report any BFM to LC when establishing a uniform title for a work that has records showing a different uniform title or no uniform title.

## When to make a Uniform Title NAR (DCM Z1, Intro., p. 2)

- 1) A reference must be traced on the authority record
- 2) Special research done to establish the heading must be recorded
- 3) The heading is needed for related work added entry or subject entry, and no bibliographic record for the work exists in the LC database (or, for serials, by a CONSER record in OCLC or RLIN)

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LC only creates a name authority record for a uniform title in the first four situations on this slide and the next slide.



## When to make a Uniform Title NAR

- 4) Special information needs to be recorded (e.g., citation title for a law)
- 5) The authority record is needed as part of a project or program (e.g., NACO participants)

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LC only creates a name authority record for a uniform title in the first four situations on the previous slide and this slide. Other NACO libraries do not have to be as constrained in creating name authority records for uniform titles. (Z1 Introd., p. 2)

Reminder: we will not be covering uniform titles for the following: music; religious documents other than the Bible; legal documents other than laws; series and serials.

## Uniform Titles : NAR necessary?

FAQ on  
UTs

- Example of a bibliographic record with UT for which a NAR would NOT be made:

**130 0\_ Chicken soup for the soul at work.**

**\$I Spanish.**

**245 10 Sopa de pollo para el alma del  
trabajador / \$c ...**

**Main entry for item is the uniform  
title itself (130)**

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**FROM FAQ on UTs** (<http://lcweb.loc.gov/catdir/pcc/naco/utfaq.html>)

**When is a uniform title needed on the bibliographic record without requiring a NAR?**

**A.** Generally, when the main entry for an item is the uniform title itself (130), a NAR for that uniform title is not made. This is because the bibliographic record provides all the access necessary via the 130 and the 245.

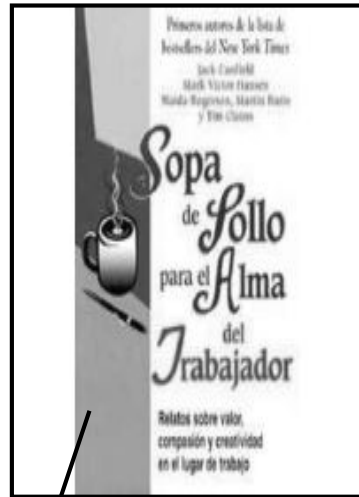
**Example 1:**

130 0# \$a Chicken soup for the teenage soul. \$I Spanish

245 10 \$a Sopa de pollo para el alma adolescente / \$c .....

In this example the creation of a NAR would be redundant.

**Uniform Title NAR NOT Created**



Author: Jack Canfield ... [et al.]

# Uniform Titles : NAR necessary?

FAQ on  
UTs

|     |   |   |   |
|-----|---|---|---|
| 100 | 1 |   | Utrecht, Luuk.  |
| 240 | 1 | 0 | Rudi van Dantzig. \$I English   |
| 245 | 1 | 0 | Rudi van Dantzig : \$b a controversial idealist in ballet / \$c Luuk Utrecht. |
| 260 |   |   | Zutphen : \$b Walburg Pers, \$c c1992.  |
| 300 |   |   | 216 p. : \$b ill. ; \$c 27 cm.  |
| 500 |   |   | Translation of: Rudi van Dantzig.   |
| 504 |   |   | Includes bibliographical references (p. 202-205) and index.                   |
| 600 | 1 | 0 | Dantzig, Rudi van.  |
| 650 |   | 0 | Choreographers \$z Netherlands \$v Biography.                                 |

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**FROM FAQ on UTs** (<http://lcweb.loc.gov/catdir/pcc/naco/utfaq.html>)

**When is a uniform title needed on the bibliographic record without requiring a NAR?**

**B.** In a name/title situation, if the title proper of the item is the same as the subfield \$a of the uniform title, a name/title NAR would also not be made.

**Example 2:**

100 1# \$a Utrecht, Luuk

240 10 \$a Rudi van Dantzig. \$I English

245 10 \$a Rudi van Dantzig : \$b a controversial idealist in ballet / \$c Luuk Utrecht.

In this example the cross reference would normalize to the same string as the name/title, thus, a NAR is not needed.

**Note,** that in either case if research had been performed and needed to be recorded to help sort out a complex situation, a NAR may be created and added to the NAF (in example 2 without a cross reference).

## Uniform Titles : How many NARs?

- Not all units of a uniform title need to be represented by a NAR:
  - e.g., when creating a NAR with sub elements, an additional NAR for the basic element (subfield \$t) is not needed

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## NAR for the translation

|     |   |  |   |
|-----|---|--|---|
| 010 |   |  | n 84167711  |
| 040 |   |  | DLC \$b eng \$c DLC   |
| 100 | 1 |  | Queneau, Raymond, \$d 1903-1976. \$t Fleurs bleues. \$l English |
| 400 | 1 |  | Queneau, Raymond, \$d 1903-1976. \$t Blue flowers               |
| 670 |   |  | His The blue flowers, 1985, c1967.                              |

## Uniform Titles : NAR modifications

- There is often less need for a subfield \$b in the 670 field of uniform title NARs
- Variant form in the subfield \$a of the 670 citation
  - Name/title x-ref. derived from the work being cataloged (Z1 670 justifying references)

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## Uniform Titles : NAR modifications

- Initial articles are always omitted on uniform titles (AACR2 25.2C1)
- Omit alternative titles from UTs (LCRI & AACR2 25.3B)
- In some cases, omit statements of responsibility that are part of the title proper (LCRI 25.3B)

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### **LCRI 25.3B**

#### *Alternative Titles*

Omit alternative titles from uniform titles when basing the uniform title on a title proper that includes an alternative title.

#### *Statements of Responsibility*

If the title proper begins with a statement of responsibility, use judgment in deciding whether or not the statement may be separated. For example, to take two rather obvious cases:

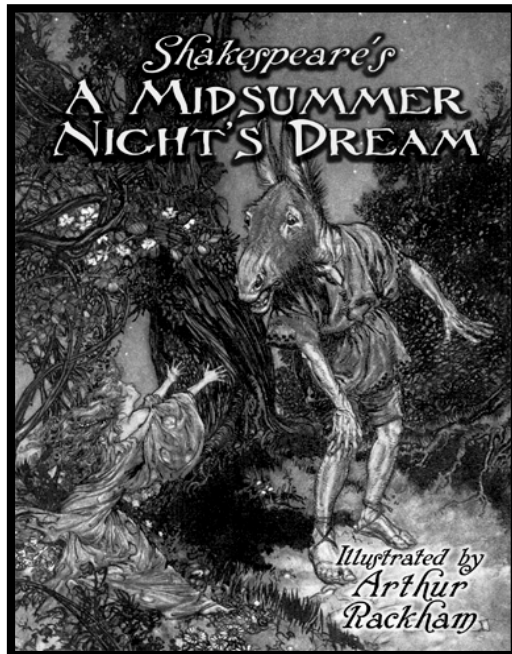
- 1) For the title proper "Shakespeare's King Lear," "Shakespeare's" can be separated and so the uniform title "King Lear" is used. In general, make a name-title reference from the title proper for a work entered under a personal or corporate heading (cf. 25.2E2).
- 2) For the title proper "The John Franklin Bardin omnibus," "John Franklin Bardin" is not separable and no uniform title is used.

Between these two obvious extremes, handle more ambiguous cases according to one's best judgment (i.e., use "feeling" and examination of typography and layout of the chief source and other expressions of the title (cover title, running title, etc.)).

#### *Constitutions*

Unless 25.3A applies, routinely accept the word "constitution" (or its equivalent) as the complete uniform title by virtue of 25.3B.





**Statement of  
responsibility  
included in  
the title.**

**USE  
AS UT:  
Midsummer  
night's  
dream**

**LCRI 25.3B**

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## Uniform Titles : NAR modifications

|     |   |   |   |
|-----|---|---|---|
| 100 | 1 |   | Shakespeare, William, \$d 1564-1616.  |
| 240 | 1 | 0 | Midsummer night's dream   |
| 245 | 1 | 0 | Shakespeare's A midsummer night's dream / \$c [William Shakespeare] ;<br>illustrated by Arthur Rackham. |
| 260 |   |   | Mineola, N.Y. : \$b Dover, \$c 2003.  |
| 300 |   |   | 170 p. : \$b ill. (some col.) ; \$c 28 cm.  |
| 650 |   | 0 | Theseus (Greek mythology) \$v Drama.  |
| 650 |   | 0 | Hippolyta (Greek mythology) \$v Drama.  |

**Note: 245 in bibliographic record**

## Uniform Titles : NAR modifications

|     |   |   |
|-----|---|---|
| 100 | 1 | Shakespeare, William, \$d 1564-1616. \$t Midsummer night's dream                  |
| 400 | 1 | Shakespeare, William, \$d 1564-1616. \$t Shakespeare's A midsommer nights dreame  |
| 400 | 1 | Shakespeare, William, \$d 1564-1616. \$t Midsommer nights dreame                  |
| 400 | 1 | Shakespeare, William, \$d 1564-1616. \$t Midsummer night's dream for young people |
| 400 | 1 | Shakespeare, William, \$d 1564-1616. \$t Comedy of A midsummer night's dream      |
| 400 | 1 | Shakespeare, William, \$d 1564-1616. \$t Shakespeare's A midsummer night's dream  |
| 670 |   | Davidson, D. A midsummer night's dream, c1979.                                    |
| 670 |   | Shakespeare, W. Shakespeare's A midsummer night's dream, 2003.                    |

**Note: 100 auth/title in NAR**

## Most common cases when Uniform Title NARs are created

- Translations (25.5C and 25.11)
- Same work published under different titles (un-revised editions)
- Parts of works
- Need 6XX or 7XX related work added entry on bib. and no bib. for that work exists
- Collective uniform titles

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We'll look at each of these cases individually.

## Translations : AACR2 25.5C

- Enter a translation under the heading appropriate to the original (AACR2 21.14)
- Search to find the original title
- Even works that are revised when translated remain under heading of the original (AACR2 25.2B)

# Translations

AACR2 25.5C

T.P.

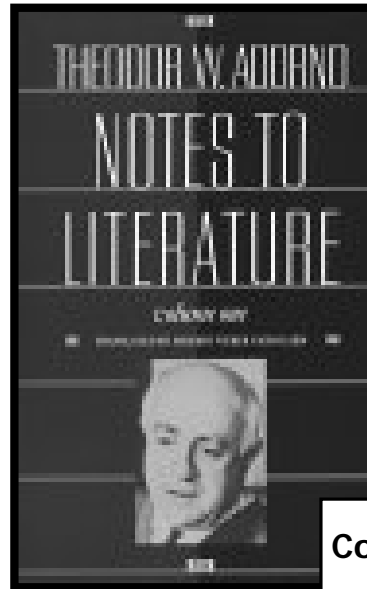
## NOTES TO LITERATURE

by Theodor W. Adorno

Edited by Rolf Tiedemann  
Translated from the  
German by Shierry  
Weber NicholSEN

Originally published as  
Noten zur Literatur

Columbia University Press  
c1991



Cover

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## Translations : Bibliographic record

|     |   |   |   |
|-----|---|---|---|
| 100 | 1 |   | Adorno, Theodor W., \$d 1903-1969.  |
| 240 | 1 | 0 | Noten zur Literatur. \$l English  |
| 245 | 1 | 0 | Notes to literature / \$c Theodor W. Adorno ; edited by Rolf Tiedemann ; translated from the German by Shierry Weber Nicholsen. |
| 260 |   |   | New York : \$b Columbia University Press, \$c c1991-1992.   |
| 300 |   |   | 2 v. ; \$c 24 cm.   |
| 440 |   | 0 | European perspectives   |
| 500 |   |   | Translation of: Noten zur Literatur.  |
| 504 |   |   | Includes bibliographical references and indexes.  |

## Translations : Uniform Title NAR

|     |   |   |
|-----|---|---|
| 010 |   | n 90725980  |
| 040 |   | DLC \$b eng \$c DLC   |
| 100 | 1 | Adorno, Theodor W., \$d 1903-1969. \$t Noten zur Literatur. \$l English |
| 400 | 1 | Adorno, Theodor W., \$d 1903-1969. \$t Notes to literature              |
| 670 |   | His Notes to literature, c1991.   |



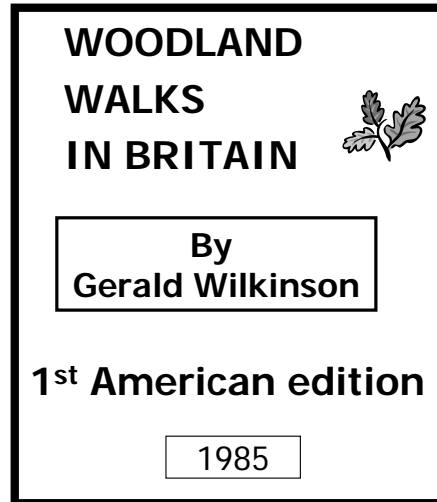
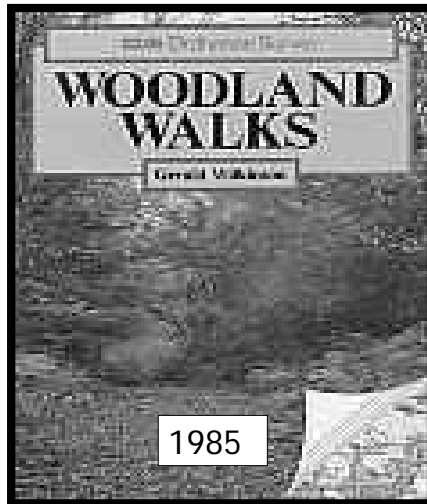
## Simultaneously published editions (AACR2 25.3C1)

- Same work published under different titles; editions published simultaneously (unrevised editions)
- “Home country” treated as original edition
- If not published in the “home country,” use title of edition received first

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Simultaneously published: published in the same year.

## Simultaneously published editions



Unrevised editions

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## American edition

|     |   |   |  |
|-----|---|---|--|
| 100 | 1 |   | Wilkinson, Gerald.   |
| 245 | 1 | 0 | Woodland walks in Britain : \$b the complete guide to more than 400 walks in England, Scotland and Wales, illustrated and including the full-colour series of British Ordnance Survey maps / \$c Gerald Wilkinson. |
| 250 |   |   | 1st American ed. ←   |
| 260 |   |   | New York, N.Y. : \$b Holt, Rinehart, and Winston, \$c c1985.   |
| 300 |   |   | 320 p. : \$b ill. (some col.) ; \$c 24 cm.   |
| 500 |   |   | Includes index.  |
| 650 |   | 0 | Walking \$z Great Britain \$v Guidebooks.  |

## British edition

|     |   |   |  |
|-----|---|---|--|
| 100 | 1 |   | Wilkinson, Gerald.   |
| 240 | 1 | 0 | Woodland walks in Britain  |
| 245 | 1 | 0 | Woodland walks / \$c Gerald Wilkinson.   |
| 260 |   |   | Maybush, Southampton : \$b Ordnance Survey ; \$a Exeter, Devon : \$b Webb & Bower, \$c 1985. |
| 300 |   |   | 320 p. : \$b ill. (some col.), maps ; \$c 24 cm.   |
| 500 |   |   | Published simultaneously in the U.S. under the title: Woodland walks in Britain.             |
| 500 |   |   | Includes index.  |
| 650 |   | 0 | Walking \$z Great Britain \$v Guidebooks.  |

## Uniform Title NAR for the work

|     |   |  |  |
|-----|---|--|--|
| 010 |   |  | n 86150922                                       |
| 040 |   |  | DLC \$b eng \$c DLC \$d DLC                      |
| 100 | 1 |  | Wilkinson, Gerald. \$t Woodland walks in Britain |
| 400 | 1 |  | Wilkinson, Gerald. \$t Woodland walks            |
| 670 |   |  | His Woodland walks, 1985.                        |

**AACR2**  
**25.3C1**

## Revised editions

- One edition revision of the other
- Two editions linked by a note and related work added entry for the earlier edition on bib. record for later edition (AACR2 25.2B; LCRI 1.7A4)
- **No NAR!**

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## Revised editions

|     |   |   |   |
|-----|---|---|---|
| 100 | 1 |   | Immroth, John Phillip.                              |
| 245 | 1 | 2 | A guide to Library of Congress classification.      |
| 260 |   |   | Rochester, N.Y., \$b Libraries Unlimited, \$c 1968. |
| 300 |   |   | 356 p. \$b illus. \$c 24 cm.                        |
| 440 |   | 0 | Library science text series                         |
| 504 |   |   | Includes bibliographies.                            |
| 650 |   | 0 | Classification, Library of Congress.                |

**BIB 1<sup>st</sup>  
edition**

## Revised editions

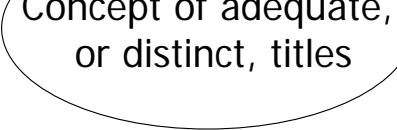
|     |   |   |   |
|-----|---|---|---|
| 100 | 1 |   | Immroth, John Phillip.  |
| 245 | 1 | 2 | A guide to the Library of Congress classification.                                      |
| 250 |   |   | 2d ed.  |
| 260 |   |   | Littleton, Colo., \$b Libraries Unlimited, \$c 1971.                                    |
| 300 |   |   | 335 p. \$c 24 cm.   |
| 440 |   | 0 | Library science text series   |
| 500 |   |   | First ed. published in 1968 under title: A guide to Library of Congress classification. |
| 504 |   |   | Includes bibliographies.  |
| 650 |   | 0 | Classification, Library of Congress.  |
| 700 | 1 |   | Immroth, John Phillip. \$t Guide to Library of Congress classification.                 |

**Bib.  
2<sup>nd</sup> edition**

**Revision  
of 1<sup>st</sup> ed.**



## Uniform Titles : Parts of a work AACR2 25.6

- One part  Concept of adequate, or distinct, titles
- More than one part
- Three or more unnumbered

## One part

- If a separately cataloged part of a work has a title of its own, use the title of the part by itself as the uniform title
- Make a see reference from the heading for the whole work and the title of the part as a subheading of the title of the whole work (see 26.4B2)

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## One part



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## One part : Bib. record

|     |   |   |  |
|-----|---|---|--|
| 100 | 1 |   | Tolkien, J. R. R. \$q (John Ronald Reuel), \$d 1892-1973.                                    |
| 245 | 1 | 4 | The two towers : \$b being the second part of The lord of the rings / \$c by J.R.R. Tolkien. |
| 250 |   |   | 2nd ed.  |
| 260 |   |   | Boston : \$b Houghton Mifflin Co., \$c [1986], c1965.  |
| 300 |   |   | 352 p., [1] folded leaf of plates : \$b ill. (some col.) ; \$c 23 cm.                        |
| 490 | 1 |   | The Lord of the rings / by J.R.R. Tolkien ; \$v pt. 2  |
| 500 |   |   | "The text of this edition ... constitutes an authoritative edition"—T.p. verso.              |
| 650 |   | 0 | Baggins, Frodo (Fictitious character) \$v Fiction.   |
| 650 |   | 0 | Middle Earth (Imaginary place) \$v Fiction.  |

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No UT on the bib. because the title proper would be identical to it.

## One part : NAR

|     |   |  |
|-----|---|--|
| 100 | 1 | Tolkien, J. R. R. \$q (John Ronald Reuel), \$d 1892-1973. \$t Two towers                               |
| 400 | 1 | Tolkien, J. R. R. \$q (John Ronald Reuel), \$d 1892-1973. \$t Lord of the rings. \$n 2, \$p Two towers |
| 670 |   | His The two towers, c1965.   |

**AACR2  
26.4B2**

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## More than one part

- Numbered consecutive parts: use the designation of the parts in the singular as a subheading of title of the whole work (AACR2 25.6B1)
- Two unnumbered or non-consecutively numbered parts: use the UT of first part; make name/title added entry for second part (AACR2 25.6B2)

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## **The Iliad**

**Homer**

**Written 800 B.C.**

**The Iliad has been divided  
into numbered consecutive  
parts: AACR2 25.6B1**

**Books I-II**

**Parts of a work  
More than one part**



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## More than one part : Bib. record

|     |   |   |   |
|-----|---|---|---|
| 100 | 0 |   | Homer.  |
| 240 | 1 | 0 | Iliad. \$n Book 1-8. \$l Irish  |
| 245 | 1 | 0 | Íliad Hóiméar, leabhair I-VIII / \$c Seán Mac Héil ; réamhaiste le Breandán Ó Doibhlin. |
| 260 |   |   | Gaillimh : \$b Officina Typographica, \$c 1981.   |
| 300 |   |   | xvi, 241 p. ; \$c 21 cm.  |
| 650 |   | 0 | Epic poetry, Greek \$v Translations into Irish.   |
| 650 |   | 0 | Achilles (Greek mythology)  |
| 650 |   | 0 | Trojan War.   |
| 700 | 1 |   | Mac Héil, Seán.   |

**AACR2  
25.6B1**



## More than one part : NAR

|     |   |  |   |
|-----|---|--|---|
| 100 | 0 |  | Homer. \$t Iliad. \$n Book 1-8. \$l Irish |
| 400 | 0 |  | Homer. \$t Íliad Hóiméar, leabhair I-VIII |
| 670 |   |  | His Íliad Hóiméar, leabhair I-VIII, 1981. |

**AACR2**  
**25.6B1**

## Three or more parts (AACR2 25.6B3)

- Three or more unnumbered or non-consecutively numbered parts-- or extracts from a work
- Use UT for the whole work followed by **Selections (subfield \$k)**
- If item is translation add **Selections** following name of language

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## Three or more parts

AACR2  
25.6B3

|     |   |   |   |
|-----|---|---|---|
| 100 | 1 |   | Gibbon, Edward, \$d 1737-1794.  |
| 240 | 1 | 0 | History of the decline and fall of the Roman Empire. \$k Selections   |
| 245 | 1 | 0 | Survey of the Roman, or civil law : \$b an <u>extract</u> from Gibbon's History of the decline and fall of the Roman Empire / \$c with notes by Professor Hugo of Goettingen ; translated from the German by W. Gardiner. |
| 246 | 1 | 8 | Gibbon's Roman law  |
| 260 |   |   | Littleton, Colo. : \$b F.B. Rothman, \$c 1996.  |
| 300 |   |   | viii, 232 p. ; \$c 20 cm.   |
| 500 |   |   | Originally published: Edinburgh : W. Aitchison, 1823.   |
| 650 |   | 0 | Roman law.  |

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## Three or more parts : NAR

|     |   |   |
|-----|---|---|
| 100 | 1 | Gibbon, Edward, \$d 1737-1794. \$t History of the decline and fall of the Roman Empire. \$k Selections                        |
| 400 | 1 | Gibbon, Edward, \$d 1737-1794. \$t Survey of the Roman, or civil law  |
| 670 |   | Survey of the Roman, or civil law, 1998: \$b t.p. (extract from Gibbon's History of the decline and fall of the Roman Empire) |

**AACR2  
25.6B3**

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## Two works issued together (AACR2 25.7)

- With collective title proper
- Without collective title proper

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## Two works, with collective title proper : Bib. record

**AACR2  
25.7A**

|     |   |   |   |
|-----|---|---|---|
| 100 | 1 |   | Michener, James A. \$q (James Albert), \$d 1907-  |
| 240 | 1 | 0 | Alaska  |
| 245 | 1 | 0 | Two complete novels / \$c James A. Michener.  |
| 260 |   |   | New York : \$b Wings Books ; \$a Avenel, N.J. : \$b Distributed by Outlet Book Co., \$c 1993. |
| 300 |   |   | 1528 p. : \$b maps ; \$c 25 cm.   |
| 505 | 0 |   | Alaska — Hawaii.  |
| 651 |   | 0 | Alaska \$v Fiction.   |
| 651 |   | 0 | Hawaii \$v Fiction.   |
| 655 |   | 7 | Historical fiction. \$2 gsafd   |
| 700 | 1 | 2 | Michener, James A. \$q (James Albert), \$d 1907- \$t Hawaii.                                  |

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Note: In case this comes up, this is an older record and the \$x in the subject headings would now be coded \$v.

## Two works, with collective title proper : NAR

|     |   |  |   |
|-----|---|--|---|
| 100 | 1 |  | Michener, James A. \$q (James Albert), \$d 1907-\$t Alaska              |
| 400 | 1 |  | Michener, James A. \$q (James Albert), \$d 1907-\$t Two complete novels |
| 670 |   |  | His Two complete novels, 1993.  |

## Two works, No collective title proper

LCRI  
25.7

|     |   |   |  |
|-----|---|---|--|
| 100 | 1 |   | Albee, Edward, \$d 1928-   |
| 245 | 1 | 4 | The American dream ; \$b and, The zoo story : two plays / \$c by Edward Albee. |
| 260 |   |   | New York : \$b Plume, \$c [1997]   |
| 300 |   |   | 127 p. ; \$c 21 cm.  |
| 650 |   | 0 | American drama \$y 20th century.   |
| 700 | 1 | 2 | Albee, Edward, \$d 1928- \$t Zoo story.  |
| 740 | 0 | 2 | Zoo story.   |

**240 NOT  
NECESSARY**

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Basic information for UT NAR already appear in BIB record (**identical to the title given in \$a of 245 field**), therefore no need to record this same info in NAR.



## Collective Uniform Titles (AACR2 25.8-25.10)

- Complete works
- Selections
- Works in a single form
- In each of these cases a 4XX to the book title would be needed on the NAR

## Complete works (AACR2 25.8A, 25.9-25.10)

- Assign the collective title “Works” if ...
- The item contains author’s complete works, or purports to contain them
- Add the date of publication in subfield \$f (LCRI 25.8)

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# Complete works : Bib. record

**AACR2  
25.8A &  
LCRI 25.8**

|     |   |   |   |
|-----|---|---|---|
| 100 | 1 |   | Shakespeare, William, \$d 1564-1616.  |
| 240 | 1 | 0 | Works. \$f 1987 ←   |
| 245 | 1 | 4 | The complete Oxford Shakespeare / \$c general editors, Stanley Wells and Gary Taylor ; editors, Stanley Wells ... [et al.] ; with introductions by Stanley Wells. |
| 260 |   |   | Oxford ; \$a New York : \$b Oxford University Press, \$c 1987 \$g (1993 printing)   |
| 300 |   |   | 3 v. : \$b ill. ; \$c 23 cm.  |
| 440 |   | 4 | The Oxford library  |
| 500 |   |   | Includes index (v. 1).  |
| 505 | 0 |   | v. 1. Histories — v. 2. Comedies — v. 3. Tragedies.   |
| 700 | 1 |   | Wells, Stanley W., \$d 1930-  |

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# Complete works : NAR

**AACR2 &  
LCRI 25.8**

|     |   |  |
|-----|---|--|
| 100 | 1 | Shakespeare, William, \$d 1564-1616. \$t Works. \$f 1987 ←                     |
| 400 | 1 | Shakespeare, William, \$d 1564-1616. \$t Complete Oxford Shakespeare. \$f 1987 |
| 670 |   | His The complete Oxford Shakespeare, 1987.                                     |

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## Selections (AACR2 25.9)

- Item contains three or more but not all of an author's works and an author writes in one form
- Item contains three or more but not all of an author's works and the author writes in various forms
- Item consists of extracts, etc. from one person's works
- Make same additions that are applicable to "Works" (LCRI 25.9)

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LC has instructed its catalogers to assume that an author writes in more than one form so that the collective uniform title "Selections" is basically applicable to collections of three or more works in two or more forms. When it is known that an author writes in only one form, LC applies rule 25.9 as written.

LC only assigns a collective uniform title when the title proper of the collection is "inadequate." "Inadequate" is defined as a) the title proper is indistinctive or b) the item lacks a collective title. When the cataloger has decided that the title of the collection is "inadequate," then the collective uniform title "Selections" is assigned to the item. In addition, the publication date of the item is given after the uniform title. The same provisions for "Works" also applies to "Selections."

# Selections : Bib. record

**AACR2**  
**25.9**

|     |     |  |
|-----|-----|--|
| 100 | 1   | Emerson, Ralph Waldo, \$d 1803-1882.   |
| 240 | 1 0 | Selections. \$f 2003   |
| 245 | 1 0 | Selected works : \$b essays, poems, and dispatches with introduction / \$c Ralph Waldo Emerson and Margaret Fuller ; edited by John Carlos Rowe. |
| 260 |     | Boston : \$b Houghton Mifflin, \$c c2003.  |
| 300 |     | viii, 504 p. ; \$c 21 cm.  |
| 440 | 0   | New Riverside editions   |
| 504 |     | Includes bibliographical references (p. 497-503).  |

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[Selection. Date] is restricted to collection of three or more works in two or more forms and the collection lacks an adequate title.

## Selections : NAR

|     |   |   |
|-----|---|---|
| 100 | 1 | Emerson, Ralph Waldo, \$d 1803-1882. \$t Selections. \$f 2003 ←                             |
| 400 | 1 | Emerson, Ralph Waldo, \$d 1803-1882. \$t Selected writings of Ralph Waldo Emerson. \$f 2003 |
| 400 | 1 | Emerson, Ralph Waldo, \$d 1803-1882. \$t Selected works. \$f 2003                           |
| 670 |   | Emerson, Ralph Waldo. Selected writings of Ralph Waldo Emerson, 2003.                       |
| 670 |   | Emerson, R.W., Selected works, c2003.   |

## Works in a single form (AACR2 & LCRI 25.10)

- Use one of the following collective titles for an item (other than music, see 25.34C) that consists of, or purports to be, the complete works of a person in one particular form:

|                       |                    |
|-----------------------|--------------------|
| <b>Correspondence</b> | <b>Essays</b>      |
| <b>Novels</b>         | <b>Plays</b>       |
| <b>Poems</b>          | <b>Prose works</b> |
| <b>Short stories</b>  | <b>Speeches</b>    |

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# Works in a single form : Bib. record

**AACR2  
25.10**

|     |   |   |   |
|-----|---|---|---|
| 100 | 1 |   | Shakespeare, William, \$d 1564-1616.                                      |
| 240 | 1 | 0 | Poems. \$k Selections   |
| 245 | 1 | 4 | The narrative poems / \$c William Shakespeare ; edited by Jonathan Crewe. |
| 260 |   |   | New York : \$b Penguin Books, \$c 1999.                                   |
| 300 |   |   | liv, 152 p. : \$b ill. ; \$c 20 cm.                                       |

Add **Selections** to the collective title if not all of the works are in a particular form

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## Works in a single form : NAR

|     |   |  |   |
|-----|---|--|---|
| 100 | 1 |  | Shakespeare, William, \$d 1564-1616. \$t Poems. \$k Selections  |
| 400 | 1 |  | Shakespeare, William, \$d 1564-1616. \$t Shakespeare            |
| 400 | 1 |  | Shakespeare, William, \$d 1564-1616. \$t Narrative poems        |
| 400 | 1 |  | Shakespeare, William, \$d 1564-1616. \$t Shakespeare for lovers |
| 400 | 1 |  | Shakespeare, William, \$d 1564-1616. \$t William Shakespeare    |
| 670 |   |  | His Shakespeare, 1987, c1985.                                   |
| 670 |   |  | His The poems, 1988.  |
| 670 |   |  | His The narrative poems, 1992.                                  |
| 670 |   |  | Shakespeare for lovers, 1995.                                   |
| 670 |   |  | His William Shakespeare, 2000.                                  |

## Uniform Title Web sites

- UT FAQ

<http://www.loc.gov/catdir/pcc/naco/utfaq.html#2>

- UT cheat sheets

<http://www.loc.gov/catdir/pcc/naco.html>

❖ Look under documentation, tools, rules, etc.

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# Uniform Title Exercises

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